



**Government of West Bengal**  
**Office of the Executive Engineer (North)**  
**West Bengal Tourism Development Corporation Limited**  
**Reginal Tourist Office, Siliguri**  
**Mainak Tourism Property, Mallaguri, Siliguri**  
**P.O. & P.S. – Pradhan Nagar, Dist:- Darjeeling, Pin- 734003**  
**Phone: (0353)-251-1979**

Memo No.: 54/EE(North)/2024-25

Dated: 09.09.2024.

**NOTICE INVITING QUOTATION No. 01 OF 2024-25 OF EXECUTIVE ENGINEER (NORTH),  
WBTDCL, RTO OFFICE, SILIGURI-734003, Dist:- Darjeeling.**

The Executive Engineer(North), WBTDCL, RTO Office, Siliguri-734003, Dist:-Darjeeling, invites Sealed Quotations for the following works detailed in the table below from eligible, resourceful and bonafide, experience Civil/Electrical/Mechanical engineering firms having requisite experience and exposure to work with Ashok Leyland 160 KVA DG SET who are technically capable, experienced, financially sound and having experiences of timely execution of proportionate volume of work in Tourism/PWD/Government works in the field as specified in schedule as mentioned in Annexure-I & Annexure -II attached herewith and submitted their offer in complete in all respect by 03.00 pm on 30-09-2024 and will be opened as per schedule on 30-09-2024 at 5.00 pm in presence of the quotationers or their authorized representatives who are willing to be present at the time of opening.

<b>Name &amp; Scope of the Work</b>	<b>Name:</b>	I. Supply of Controller and Relay ,Installation Charge at Tilottama Tourism Property in the District of Jalpaiguri.”.
	<b>Scope of Work:</b>	
	<b>1</b>	Detailed checking of the 160 KVA DG Set, Ashok Leyland Make.
	<b>2</b>	Installing the new Controler (1202) and replacing older.
	<b>3</b>	Installing the new relay and replacing older.
	<b>4</b>	No any parts of the DG Set should be hampered during installation new parts.
<b>5</b>	Old parts should be handed over to the concerned Manager of the Tourist Property.	
<b>Time of Compl- etion</b>	5(Five) days from the date of issue of Work Order	

1. The Quotationers before offering their rates shall acquaint themselves with the site conditions for taking up detailed field works. The quotationers shall quote their rate as lump sum basis inclusive all incidental charges and taxes and duties for each of the work as mentioned above in words and figures distinctly in the enclosed Price Schedule. The offered rates and other taxes as applicable shall be mentioned separately. No extra claim whatsoever will be entertained on the ground of ignorance on the extent of work in connection with supply of Controller and Relay at Tilottama Tourist Property in the District of Jalpaiguri. No conditional quotation will be accepted.
2. The work is to be completed within the stipulated time period .

3. The successful quotationer shall have to execute formal agreement for the work in W.B. Form No. 2911(i)/(ii) with other relevant documents in triplicate along with requisite Earnest Money @ 2% of the Gross Quoted amount in the shape of Bank Draft from any authorized nationalized bank duly drawn in favour of the "WBTDCL" within 7 days from the date of issue of written work order at the office of the Executive Engineer(North), WBTDCL, RTO Office, Siliguri-734003, Dist:-Darjeeling.
4. The right of acceptance of quotations will rest with the Executive Engineer(North), WBTDCL, RTO Office, Siliguri-734003, Dist:-Darjeeling. No conditional quotation will be entertained and the undersigned is not bound to accept the lowest quotation and reserves the right to reject any quotation or all the quotations without showing any reason thereof.
5. Supervising Authority: The work will be supervised & monitored by the office of the Executive Engineer(North), WBTDCL, RTO Office, Siliguri-734003, Dist:-Darjeeling.
6. Security Deposit: @10% of the quoted amount in total including 2% of the initial SD deposited at the time of agreement will be deducted from the consecutive bills
7. Defect liability period: The Security Deposit will be released after 1(One) year of Completion of the work.
8. The intending quotationers shall have to furnish the following documents duly self attested at the time of submission of quotation:
  - i). Trade Licence.
  - ii). Valid clearance of current Professional Tax, GST etc.
  - iii). Pan Card and IT return
  - iv). Experience in repairing in DG Set.
9. The successful quotationer should execute the work immediately after issuance of work order.
10. The quotation will be accepted on the basis of Lowest amount quoted by the quotationer of all the items as mentioned in the Annexure-I.
11. Bidders shall not be under a declaration of ineligibility for corrupt and fraudulent practices issued by any State Government/Government of India/Union Territory.
12. The rate quoted shall include all taxes as per the rates provided in prevailing Govt. Orders at the time of execution and including cost and conveyance, labours etc., and all other incidental charges complete in all respect.
13. An amount of 1% cess of the cost of construction/execution will be deducted from work bills for West Bengal Building and others construction as per provision of E.P.F. & M.P. Act'1952 & Notification vide No. 1137-IR dated 14th November,2011, Labour Department, Government of West Bengal, the contractor to be provide PF Code number and other relating documents along with the tender.
14. All applicants must submit their details of address, Phone no, Fax & E-mail ID and bank particulars i.e. address, Phone no, Fax & E-mail ID with the bidding documents and other information.
15. Registered Unemployed Engineers' Co-operative Societies are required to furnish valid Bye Law, Current Audit Report, Current N.O.C. from A.R.C.S., Minutes of last A.G.M. and also submit documents of the society consists at least 10 (ten) members out of which at least 60% should hold degree or diploma in any branch in Engineering as per memo no. 44-A/4M-11/2002 dt. 09.01.2004 of Deputy Secretary-III, P.W.D. and in case of Registered labour Co-operative Societies also furnished the above documents as applicable.
16. A prospective bidder shall be allowed to participate in a particular job either in the capacity of individual or as a partner of a firm or in Joint Venture. If found to have applied severally in a single job, all his applications will be rejected for that tender.
17. The prospective bidders or any of their constituent partner shall neither have abandoned any work nor any of their contract have been rescinded during the last 5 (five) years. Such abandonment or rescission will be considered as disqualification towards eligibility. (A self declaration in this respect through

affidavit has to be furnished by the prospective bidders without which the Technical Bid shall be treated non-responsive).

18. The offered rate should remain valid for 120 days from the date of submission of quotation. Any acceptance given thereafter shall be with the consent of the bidder.
19. Quotationer should provide any additional information required to fulfill the requirements for the above qualification and also provide a declaration regarding:
  - (i) *I, the undersigned (applicant), do hereby certify that all the statements made in the required attachments are true and correct. In case of any information submitted proved to be false or concealed, the application may be rejected and no objection/claim will be raised by the undersigned (applicant).*
  - (ii) *The undersigned also hereby certifies that neither our firm M/S ..... nor any of constituent partner had been debarred to participate in tender by the P.W. & P.W. (Roads) Department during the last 5(five) years prior to the date of this Quotation.*
  - (iii) *The undersigned would authorize and request any Bank, Person, Firm or Corporation to furnish pertinent information as deemed necessary and/or as requested by the Department to verify this statement.*
  - (iv) *The undersigned understands that further qualifying information may be requested and agrees to furnish any such information at the request of the Department.*
  - (v) *Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.*
20. Permission will be issued on 17.09.2024 up to 03.00 pm on the basis of approved application .
21. Payment Procedure: 90% payment will be released on completion of work and Balance 10% (Security Deposit @ 10%) will be released on completion of Defect Liability Period.
22. There is no provision for price escalation in the tender.
23. There shall be no provision of Arbitration.

*Sankar* 09.09.24

Executive Engineer

West Bengal Tourism Development Corporation Limited

**ANNEXURE- I**

I. **Schedule** of items in connection with " Supply of Controller and Relay ,Installation Charge at Tilottama Tourism Property in the District of Jalpaiguri."..

NIQ No.01 of 2024 -25 of Executive Engineer(North), WBTDC, RTO Office, Siliguri-734003, Dist:-

Darjeeling,

Sl. No.	Description of Item	Quantity	Unit	Rate	Amount, Rs. (in words)
1.	Detailed checking of the 160 KVA DG Set, Ashok Leyland Make.	1	L.S.		
	Installing the new Controler (1202) and replacing older.				
	Installing the new relay and replacing older.				
	No any parts of the DG Set should be hampered during installation new parts.				
	Old parts should be handed over to the concerned Manager of the Tourist Property.				
	Details Taxes as Applicable: i). GST ii). Others, if any (mentioned details)				
<b>Total Amount = Rs.</b>					
<i>Rupees in words:</i>					

Signature of Agency/Firm with official Stamp

Executive Engineer

West Bengal Tourism Development Corporation Limited

**Date & Time Schedule for Quotation:**

Sl. No.	Particulars	Date & Time
	Date of Publication of NIT or NIQ Notice	09.09.2024 03.00 pm
1	Last Date and Time of receipt of Application for issue of Quotation Papers .	17.09.2024 03.00 pm
2	Date of issue of Quotation Papers	25.09.2024 03.00 pm
3	Date and Time for dropping of quotation papers in sealed cover to be dropped in the Tender Box at the Chamber of the Executive Engineer .	30.09.2024 03.00 pm
4	Date & Time for for opening of sealed quotation .	30.09.2024 05.00 pm

N.B. In case of any unscheduled holiday or strike call on the opening of Technical bid date, the next working day will be treated as schedule or prescribed date for the same purpose.

Executive Engineer

West Bengal Tourism Development Corporation Limited

*Memo No: 54/1(6)/EE(North)/2024-25*

*Dated: 09.09.2024*

**Copy forwarded for information to:-**

- 1) The Managing Director, WBTDC, Salt Lake, Kolkata-91.
- 2) The Superintending Engineer, WBTDC, Salt Lake, Kolkata-91.
- 3) The General Manager-II, WBTDC, Salt Lake, Kolkata-91.
- 4) The General Manager (North), WBTDC, Mainak Tourism Property, Siliguri.
- 5) Sri Ratan Debnath, DBA, Assistant Manager(IT), WBTDC, Salt Lake, Kolkata-91 with a request to upload in WBTDC website .
- 6) Sri Shrawan Pradhan , DEO, WBTDC ,Siliguri with a requested to display in Notice Board.
- 7) Office Copy.

Executive Engineer

West Bengal Tourism Development Corporation Limited